

Washington Elementary School PTO Board Meeting

September 10, 2023 6:00 - 7:00pm

- I. Welcome and Introductions (5 mins) Kakie & Craig
- II. Approval of [June Minutes](#) (1 mins) ***Requires Vote**
- III. Reports
 - A. **Principal's Report** (10 mins) Mrs. Gillespie
 - B. **Teacher & Staff Report** (5 mins)
 - C. **President's Report** (5 mins) Kakie & Craig
 - 1. High fives!
 - a) Kindergarten picnic: Gwyneth Cliver
 - b) Back to school: several folks helped!
 - c) Dundee Days: Team Craig
 - d) Website work, comms, etc. etc.: Janene Bolt
 - e) Business memberships: Brad Fischer
 - f) Stocking the fridge: Michelle Kiel
 - g) Grounds clean up: Amy Quinn
 - h) Budget work: Annie & Emily
 - i) Roller skating party: Michelle Craig
 - j) Spirit wear: Sam Constance
 - k) Bench assembly: Omaid & Craig
 - l) Bench installation and concrete: Callyann and Sean
 - D. **Treasurer** (10 mins) Annie & Emily
 - 1. Review and approve [2024-25 budget](#)
 - 2. Report Cash on Hand***Requires Vote**
 - E. **Fundraising** (5 mins) Megan & Alison
 - 1. Fall fundraiser Fun Run
 - 2. Other fundraising activities
 - F. **Directory** (15 mins) Jenn & Abbey
 - 1. Affirm intention and merits
 - 2. Understand barriers & strategies to overcome them
 - G. **Boo Bash** (4 mins) Annie Grace
 - H. **Meeting Approach** (ITA) Kakie & Craig
 - 1. Approach for upcoming board meetings
 - 2. Brainstorming adult learning topics
 - I. **Upcoming Activities** (0 mins) [Full calendar here](#)
 - 1. **Sep 20** Family Fun Night: Movie Night 5:00 - 7:00 pm
 - 2. **Oct 8** PTO Meeting, 6:00 - 7:00 pm
 - 3. **Oct 11** Fun Run Fundraiser
 - 4. **Oct 18** Family Fun Night: Halloween Boo Bash & Parade, 6:00-8:00 pm
 - J. **Adjourn**