

# Washington Elementary School PTO Board Meeting

March 19, 2024 6:00 - 7:00pm

## Meeting Attendees:

Megan Weber-Little	Laura Krueger	Amy Quinn	Peter Cales
Ope Oloyede	Sarah Meints	Gwyneth Cliver	Whitney Florom
Molly Bartek-Miller	Alicia Gillespie	Amy Raddish	Michelle Craig
Sam Constance	Kakie McGill	Michelle Kiel	Chad Jorgensen
Craig Moody	Jessica Griffin	Taylor Borchert	Kelsey Fischer
Janene Bolt			

- I. Welcome and Introductions
- II. Motion to approve February PTO meeting minutes passes.
- III. Reports
  - A. Principal's Report
    1. We had a successful Title I Night. 280 people attended.
    2. Conferences are coming up. 4th quarter updates will be discussed since report cards already went home. Conference attendance (in person, on Teams, or via phone) is usually high (92-96%) but is better in the fall.
    3. The Washington World will go out this week. It will include information about the ice cream fundraiser, brick sales, and PTO volunteer opportunities.
    4. The portable video screen has arrived but has not been unloaded.
    5. A question was asked about the reason that the school music program is scheduled for two days instead of one this year. Mrs. Gillespie said that holding the ensemble and grade level performances on two different days will shorten each performance to under an hour. Some parents said that performances on back to back days were difficult for them to attend, and others said that 2:00 was a hard time to attend for those with middle school students.
  - B. Teacher & Staff Report
    1. Amy Raddish, 3rd grade
      - a) Students are working hard to get ready for state testing. In math, they are learning about comparing fractions. They are learning about weather in science.
    2. Molly Bartek-Miller, 4th grade
      - a) Students are learning about writing stories with morals. They are learning about electricity and energy in science.
    3. Whitney Florom, 5th grade
      - a) Students are learning about volume in math. They are also focusing on reading comprehension and learning about plagiarism in writing.
  - C. Presidents' Report
    1. Jamie Williams for coordinating the spring conference dinner
    2. Other high fives - the work done on the eCreamery fundraiser
  - D. Treasurers' Report
    1. Current balance is \$34,831.37
    2. We still have bills outstanding, including the invoice for the benches.
    3. The eCreamery fundraiser venmo balance is about \$577.
    4. A sensory room was suggested as a possible future enrichment program.
    5. Mrs. Gillespie requested funds to purchase 300 solar eclipse glasses for students and staff to use to view the eclipse on April 8th (\$79 for 100 pairs of glasses on Amazon). Discussed returning them if it is a cloudy day and/or saving them to use in the future. Motion to approve \$250 for purchase of solar eclipse glasses passes.
- IV. Actions & Decisions
  - A. Planning for Carnival
    1. All vendors are booked and we have a solid indoor plan if needed.

2. The plan is to set up on the east playground, field, and parking lot.
3. We will try a passport for a few raffle prizes this year and also use up the prizes purchased last year.
4. We budgeted for the carnival to make money (profit of \$1,500), but it will probably break even if we provide the food for free. We will again provide a way for people to make donations for pizza.
5. Volunteers will be needed on the day of the carnival and the day before. Michelle Craig also requested help securing raffle prizes. It was suggested that a Sign Up Genius could be sent earlier for raffle donations, and another one could be sent later for volunteers.

B. Spirit Wear

1. A new order will be done on Wednesday, March 27th. Sam Constance and Ope Oloyede will plan to sell during both conference nights.

C. Nominating Committee

1. Need one volunteer to join co-presidents (by-law required) - Peter Cales
2. Survey closes March 29th
3. Submit slate of officers at the April meeting/vote in May

D. Spend Money Taskforce

1. Link to workplan [here](#)
2. Enrichment programs: Gwyneth Cliver developed a process sheet for starting new enrichment programs. We now need to get this information to parents. Distribution ideas included at conferences, on the PTO website, and in the Washington World.
3. Playground games: OPS will select paint. Mrs. Gillespie approved the layout. We are waiting on warmer temperatures and will need volunteers to paint.
4. Trees: planting this spring - Sarah Meints has donated one tree, so we will plan to plant three trees.
5. Landscaping: planting this spring - We will get the plants that weren't available in the fall and posts with fencing to replace the caution tape. We may plant on April 28th, weather permitting.

E. Fundraising Committee

1. Fun Run in fall or spring? - Fall is less busy. Decided to keep Fun Run in the fall.
2. A question was asked about not using Boosterthon for the Fun Run. It is more difficult to collect money without the platform. The PTO website could be used to collect money, but it wouldn't have the social media add-ins or videos that the Boosterthon site does.

F. Brick Sales

1. Fliers will go home with students. We only have 13 bricks in storage, and the need to get more was discussed as a possibility. Mr. Marcus laid the finished bricks last year. Next year, we will plan to collect orders earlier in the school year.

G. Teacher Appreciation

1. A question was asked about the budget for Teacher Appreciation week. This event is part of a \$2,000 budget line item that includes conference dinners. Craig Moody will look into determining the budget for Teacher Appreciation week specifically.

H. Miscellaneous Announcements

1. Gwyneth Cliver obtained a donation of 100 glow sticks for Boo Bash. They will be stored in the band room.
2. Michelle Craig designed and printed Washington PTO thank you postcards that can be used to thank donors.

V. Asynchronous Updates

A. Spend Money Taskforce

1. Benches: ordered. PTO can proceed with installation upon arrival.
2. Screen: ordered

B. Fundraising

1. eCreamery fundraiser happening now! Apr 11 pick up. Get those orders in by 3/26!!

C. Upcoming Activities - [Full calendar](#)

1. Apr 5: Family Fun Night: Rollerskating (5:00 - 7:00pm)
2. Apr 9: PTO Meeting (6:00 - 7:00pm)
3. Apr 11: eCreamery fundraiser pickup (3:00 - 7:00pm)

4. Apr 28: Green Team Grounds Clean Up (9:00am - noon) \*\*\*new date\*\*\*
5. May 6 - 10: Teacher Appreciation Week
6. May 10: Carnival (6:00 - 8:00pm)
7. May 14: PTO Meeting (6:00 - 7:00pm)

VI. Adjourn: Go Wildcats!