

Washington Elementary School PTO Board Meeting

May 12, 2026 6:00 - 7:00pm

- I. Welcome and Introductions Alison
 - A. Annie Woodruff, Peter Cales, Amber Kuhn, Kim Armstrong, Sam Constance, Michelle Craig, Chelsea Cottrell, Mrs. G, Annie Grace, Alison Sobczyk, Callyann Ward, Abby Fargo, Emily Moody, Rob Walters, Omaid & Jill Zabih
- II. Approval of April [minutes](#) MINUTES APPROVED
- III. Reports
 - A. Principal's Report (5 mins) Mrs. Gillespie
 1. Thank yous - green team, Carnival, Teacher Appreciation Week
 2. Move up day Monday
 3. Egg Drop Day Wednesday morning
 4. 6th grade program - Wednesday afternoon
 - B. Teacher & Staff Report
 1. Julie Ryan - Art Teacher
 - C. Presidents' Report (1 min) Alison
 1. High fives!
 - a) Grounds clean up (Green Team)
 - b) Carnival (Michelle)
 - c) eCreamery Fundraiser (Rob and James)
 - d) Teacher Appreciation Week (Chelsea and Megan)
 - D. Treasurers' Report (5 mins) Emily & Abby
 1. Balance: \$30,844
 2. Income: \$24K
 3. Expense: \$21.5K -
 4. New expense asks:
 - a) Last Day Sweet Treat - PTO approved \$200 - board approved
 - b) 6th grade celebration budget adjusted for \$1K
 - (1) Includes \$300 addition for the pool party
 - c) Shelving design for June meeting - Callyann to propose plan to organize band room, help offer more storage
 - E. Fundraising Report (2 mins) Rob & James
 1. eCreamery - made \$1,600
 - F. Carnival Report (5 mins) Michelle
 1. Went well - total cost \$2,615, people loved the weather, the high school volunteers, they ordered 10 extra pizzas - just enough,
 - G. Teacher Appreciation Week Report (2 mins) Chelsea
 1. Utilizing surplus budget to get ice machine
 2. Add a teacher appreciation committee
 - H. Washington Enrichment Activities (5 mins) Annie
 1. Annie to send Mrs. Gillespie the survey link for her to distribute

2. Review results at the June board meeting

IV. Discussions & Actions

A. 2026-27 PTO Offices

(5 mins)

APPROVED

1. Vote to approve Executive Board Officers for 2026-2027
 - a) Note: There are procedures to approve changes to the Board later if necessary.
2. Executive Board Officer Slate
 - a) President(s): Michelle Kiel and Omaid Zabih
 - b) 1st VPs: Sam Constance
 - c) VP Treasurer: Abby Fargo and Laura Keuger
 - d) VP Secretary: Annie Grace and Kakie McGill
 - e) VP Fundraising: Rob Walters and James Cottrell
3. June Meeting
 - a) President(s) plan a June meeting for members of the upcoming Executive Board - Michelle Kiel to organize dates michelle.stone76@gmail.com
 - b) Potential topics recommended throughout the 2025-26 school year are listed [here](#).
4. Tentative Committee Chair assignments are [here](#).
 - a) Committee Chairs will be emailed by the end of May (Board approval not needed).
 - b) We plan to leave some Chair positions open for 2026-2027 parent recruitment.

V. Upcoming Activities

(0 mins)

[Full calendar here](#)

1. May 20 Egg Drop
2. May 20 6th Grade Program
3. May 20 Last Day of School

VI. Adjourn