

Washington Elementary School PTO Board Meeting

October 13, 2026 6:00 - 7:00pm

- I. Welcome and Introductions (5 mins) Michelle & Omaid
- II. Approval of [September Minutes](#) (1 mins) *Requires Vote
 - A. Minutes Approved
- III. Reports
 - A. **Principal's Report** (10 mins) Mrs. Gillespie
 - 1. None
 - B. **Teacher & Staff Report** (5 mins) Teachers (dismissed after report)
 - 1. Lichti: First Grade Reading and Writing
 - 2. Briscoe: Deaf and Hard of Hearing 2nd and 3rd Grade, co-teaching with Mrs. Radish 1 day; 3rd grade multiplication
 - 3. Huffman: Reading and Writing, watching kids through their experience
 - 4. Question about leaks in the building; should we call and ask. Annie G. will email/talk to Mrs. G. to see if there has been any communication.
 - 5. Question about how to help writing at home: Academic writing, narratives, comprehension, character development; write about experiences..
 - C. **President's Report** (5 mins) Michelle & Omaid
 - 1. High fives!
 - a) Fun Run: Rob Walters and James Cotrell
 - b) Emails: Abe Zabih; Getting him permissions to the website/emails
 - c) Arby's Night (TONIGHT): Michelle Craig
 - 2. Next meeting: Omaid will present suggested changes to bylaws
 - D. **Treasurer** (5 mins) Abby & Laura
 - 1. Report Cash on Hand
 - a) \$36,381 (approx)
 - b) Comparable to last year
 - 2. Business Memberships (5 mins) Annie
 - a) List of 5 groups that have paid on Wix, not sure about checks.
 - b) Consider email mentions
 - c) Consider PTO Stationary for Thank Yous (Annie will price them)
 - E. **Directory** (2 mins) Annie & Kim
 - 1. Ready for proofing
 - 2. Re-use logos from last year's business memberships
 - F. **Fundraising** (2 mins) Rob & James
 - 1. Fun Run Report
 - 2. \$13,226
 - 3. Shy of \$15k (goal and last year) but much better than prior years
 - 4. Kids earned pajama day and other treat TBD
 - G. **Boo Bash** (10 mins) Rob, Jessica & friends
 - 1. Jessica will be getting set up after school
 - 2. Need more volunteers.
 - 3. Introduced Boo Bash event.

4. Jessica will get Cash from Abby.
5. Mrs. G send out a text.
6. Take Inventory of supplies after this meeting.

H. **Spirit Wear** (5 mins) Sam & Amber

1. Brief update on new design progress
 - a) Hired new designs, hopefully ready by Nov 20 bowling
2. Conferences: Wednesday night sales, open call for volunteers
 - a) Needs cover at 4:50 - 5:10 (Laura Kreuger)

I. **New Topics:**

1. **Ukelele Club**

- a) Joe F. came to inquire about the Ukelele (status of the instruments)
- b) Spring Concert performance
- c) Email Mrs. G

J. **Upcoming Activities** (0 mins) [Full calendar here](#)

1. **October 13** - Arby's Benefit Night at 5325 Center St. 5:00-8:00 pm
2. **October 16** - Family Fun Night: Halloween Boo Bash & Parade, 5:30-7:30 pm
3. **October 22-23** - No School, Parent/Teacher Conferences
4. **October 27** - 2 Hour Late Start for Students, Improvement Day
5. **November 3** - No School, Teacher Professional Day
6. **November 10** - PTO Meeting, 6:00-7:00 pm
7. **November 20** - Classroom Harvest Parties
8. **November 20** - Family Fun Night at ICC Bowling 6:00-8:00 p.m.
9. **November 23-27** - No school Thanksgiving Recess

K. **Adjourn**